itransact
Making the market simple™

ENDOWMENT POLICIES & STRUCTURED NOTES
WITHDRAWL FORM

IMPORTANT INFORMATION

1. Please send this form and all associated documents directly to the Administrator (by email only) to the following email address: **instructions@itransact.co.za**
2. Automated Outsourcing Services (Pty) Ltd, trading as Itransact is an authorised Financial Services Provider (FSP 650) and is the Administrator of this product.
3. The responsibility of transmitting the documents to the Administrator lies with the sender.
4. No form will be considered complete without all the required fields being completed and the required supporting documentation being submitted. The Administrator reserves the right to reject any application and or instruction at any time due to incomplete or insufficient documentation and information.
5. **It is important that you have read and understood all the latest product media, terms and conditions associated to this product before you sign this form, all of which are available from the Administrator whose details are provided at the end of this form.**

SECTION 1: INVESTOR DETAILS

Investor Number

First Name (or Trading Name if a Legal Entity)

Surname

If any of your contact details have changed since your initial investment, please provide updated details in the spaces below.

Cell Phone Number

Other Contact Number

Email Address

SECTION 2: INVESTOR CONFIRMATION

- If the investment is in the name of an individual, complete the 'Confirmation by individual investor' section below.
- If the investment is in the name of a legal entity, complete the 'Confirmation by legal entity' section below.
- If the investment product is ceded, please ensure that the 'Consent by security cessionary' section below is completed

Confirmation by individual investor:

- I am legally entitled to deal with this investment product. My estate is solvent and has not been surrendered or sequestrated.
- This investment product has not been ceded or pledged to anyone either by antenuptial contract or otherwise, except as security to:

(If the investment product is ceded, please ensure that the 'Consent by security cessionary' section below is completed.)

Confirmation by legal entity:

- I am legally entitled to deal with this investment product. The legal entity has not been placed in liquidation (legal persons).
- This investment product has not been ceded or pledged to anyone either by antenuptial contract or otherwise, except as security to:

(If the investment product is ceded, please ensure that the 'Consent by security cessionary' section below is completed.)

Consent by security cessionary

(Complete if the investment product has been ceded as security)
Limitations may apply to the withdrawal amount when the investment product is in a restriction period.

I agree to the withdrawal as applied for in this form.

Registered name of security cessionary

Registration number

Name of representative

Contact telephone number

Capacity of representative

Signature of security cessionary representative

Date

SECTION 3: WITHDRAWAL INSTRUCTION

What type of product are you withdrawing from? (Choose one option only)

- [ ] Structured note
- [ ] Endowment policy

How much do you want to withdraw? (Choose one option only)

- [ ] Close my investment account and pay the full proceeds into my bank account on record
- [ ] Partial withdrawal and pay proceeds into my bank account on record
- [ ] Partial withdrawal and reinvest into a new product (You are required complete a new product application form and submit it together with this instruction)
- [ ] Full withdrawal and reinvest into a new product (You are required complete a new product application form and submit it together with this instruction)

PRODUCT NAME

Amount to be withdrawn before tax	R	
or		
Estimated amount to be withdrawn after tax has been deducted	R	

Note: You are responsible for obtaining your own professional advice about the consequences of withdrawing from a structured investment product and/or an endowment policy. Specifically, you must be aware that as a result of a withdrawal, you may or may not incur a tax liability. It is your responsibility to declare all tax liabilities to the relevant authority.

SECTION 4: INVESTOR BANK DETAILS

This bank account must be a South African bank account in the name of the investor or the investor's legal guardian in the case of a minor.

Name of Account Holder

Name of Bank

Account Number

Branch Name

Branch Code

Account Type

SECTION 5: INVESTOR DECLARATION

1. The latest terms and conditions associated to this product are applicable. The Investor is responsible for ensuring that he/she/it has read and understood them. A copy of these terms and conditions may be requested from the administrator.
2. The Investor confirms that all statements made and information provided on this form are correct.

Date (ddmmyyyy)

Signature of Investor or duly authorised person

Print Initials and Surname

SECTION 6 FINANCIAL SERVICES PROVIDER DECLARATION

1. The latest terms and conditions associated to this product are applicable. The Financial Service Provider is responsible for ensuring that he/she/it has read and understood them and explained them to the investor in full. A copy of these terms and conditions may be requested from the administrator.
2. The Financial Service Provider confirms that all statements made and information provided on this form are correct.

Date (ddmmyyyy)

Signature of Authorised Financial Service Provider/Representative

Print Initials and Surname

SECTION 7: FINANCIAL SERVICES PROVIDER DETAILS

Financial Service Provider Details

Name of Financial Services Provider (The Company)

Telephone

Facsimile

Email

Tick the box if the details below are the same as the FSP details above

Name of Financial Advisor/Representative

Telephone

Cell

Facsimile

Email

SECTION 8: ADMINISTRATOR CONTACT DETAILS

Financial Advisor Support Centre
Telephone 086 143 2383 | Fax 086 743 6959 | Email info@itransact.co.za

Investor Support Centre
Telephone 086 146 8383 | Fax 086 743 6959 | Email investor@itransact.co.za

www.itransact.co.za