

STRUCTURED NOTE

NEW BUSINESS APPLICATION FORM FOR INDIVIDUALS

VERSION NUMBER 6.1

INVESTMENT PROCESS

STEP 1 Complete the form and agree to the terms and conditions	<ul style="list-style-type: none"> To ensure there is no delay in processing your investment, please complete the form accurately and ensure you understand the terms and conditions you are entering into. Depending on the investment type and/or product you may be required to complete and provide additional forms.
STEP 2 Send documents to Itransact via Email www.itransact.co.za	Email your documents to: newbus@itransact.co.za If you experience difficulties transmitting your documents to us, please call us on 0861 468 383 during business hours and we will gladly assist you. Document Checklist <ul style="list-style-type: none"> <input type="checkbox"/> Completed application form <input type="checkbox"/> Copy of your bar coded South African ID, valid passport (if a foreign national) or birth certificate (if a minor) <input type="checkbox"/> Proof of your bank details not older than 3 months <input type="checkbox"/> Additional forms that may be requested from you in this application form <input type="checkbox"/> Where the investment is made on behalf of a minor, please complete Annexure A
STEP 3 Fulfilment	<ul style="list-style-type: none"> We will acknowledge receipt of your documents and contact you if there are any outstanding requirements. Transactions will only be acted upon after confirmed receipt by the Administrator of a completed and signed investor mandate, investor FICA verification, relevant supporting documentation, and investment funds which have been cleared and made available for investment in the Administrators bank account. You will receive confirmation once your instruction has been processed. You will receive an email welcoming you to Itransact. You will automatically be provided with a secure Itransact online servicing account. New investors are requested to activate their online account by registering on our website within 3 business days. Subsequent products will automatically appear in your online account.
CUT OFF TIMES	<ul style="list-style-type: none"> Instructions received before 11h00 on a business day will start processing on that day. Instructions received after 11h00 on a business day will start processing on the next business day. Instructions received on a weekend or public holiday will start processing on the next business day.

SECTION 1: INVESTOR DETAILS

Title Mr Ms Mrs Dr Prof The Hon

First Name

Surname

Identity/Passport Number

Resident of South Africa Yes No

Date of Birth

Gender Male Female

Income Tax Number (if applicable)

Withholdings Tax Status (if applicable) Exempt Not Exempt (If you selected Exempt, please complete the administrators Dividend Withholding Tax Form.)

Residential

 Code

Tick if postal address is same as residential

Postal Address

 Code

Cell Phone Number

Other Contact Number

Email Address

Are you a foreign prominent public official or a domestic prominent influential person? If yes, please specify: Yes No

SECTION 2: FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA)

(The Foreign Account Tax Compliance Act (FATCA) is a United States federal law requiring United States persons (including those living outside the U.S.) to have yearly reported themselves and their non-U.S financial accounts to the Financial Crimes Enforcement Network (FINCEN), and requires all non-US (Foreign) Financial Institutions (FFI's) to search their records for suspected US persons for reporting their assets and identities to the US Treasury)

Are you or any controlling person associated with this investment a US citizen or US residency? Yes No

Are you a tax resident of another country other than South Africa? Yes No

If yes, please complete the below section

Countries of Citizenship

Passport Number

Tax information

If you are a resident in the US you must also complete and return the Internal Revenue Services ("IRS") W-9 form, available on www.irs.gov, and include any additional tax residencies in the table below.

Countries of Citizenship

Passport Number

Is your Country of birth or Nationality not South Africa? Yes No

ITRANSACT BANK ACCOUNT DETAILS

For security reasons and to comply with the Financial Intelligence Crime Act (FICA) the Administrator must perform certain security checks with you as the investor before it may provide you with the bank details and investor reference to be used by you when making a lump sum investment.

Once you have received the bank account details and reference number from the Administrator, and have made a payment, you are required to provide the Administrator with the proof of payment (copy of deposit slip or online payment confirmation) by submitting it via email to the email address stated on the first page of this application form. No transaction will be finalised without receiving the proof of deposit.

SECTION 7: INVESTOR BANK DETAILS

SOUTH AFRICAN BANK ACCOUNT

(This bank account must be in the name of the investor or the investor’s legal guardian in the case of a minor.)

Name of Account Holder	<input type="text"/>
	<input type="text"/>
Name of Bank	<input type="text"/>
Account Number	<input type="text"/>
Branch Name	<input type="text"/>
Branch Code	<input type="text"/>
Account Type	<input type="text"/>

FOREIGN BANK ACCOUNT

(This bank account must be in the name of the investor or the investor’s legal guardian in the case of a minor.)

Beneficiary Bank Account Details

Name of Account Holder	<input type="text"/>
	<input type="text"/>
Name of Bank	<input type="text"/>
Full Address of Bank	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

Account Number

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IBAN

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BIC/SWIFT

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Currency of Account

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Correspondent Bank Account Details

Name of Bank

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Full Address of Bank

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BIC/SWIFT

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SECTION 8: INVESTOR DECLARATION

General

The Investor, or where applicable, the Investor’s authorised signatory, by appending their signature hereto, further states, declares, warrants, acknowledges, understands, confirms and consents that;

(Select one option only)

A Financial Services Provider has been appointed to assist with this investment on a non-discretionary basis.

No Financial Services Provider has been appointed and that all references made to such shall not be applicable for as long as no such appointment is made.

A Financial Services Provider has been appointed to assist with this investment on a discretionary basis (in which case proof of authority must be provided by the investor to the Administrator)

And that;

1. The latest terms and conditions and the relevant investment media including the features of the Plan including, but not limited to, its underlying investments, fees, costs, disclosures and risks associated to investing in the Plan have been read and fully understood, and that the aforesaid information has been obtained by the Investor itself, and that it is the Investors responsibility to act upon this information, whether a Financial Service Provider has been appointed or not.
2. All statements provided by the Investor in this form are true and correct in every respect and that such statements, together with the Administrators investment confirmation, shall form the basis of the contract, which is to be entered into with the Administrator in terms of the Financial Advisory and Intermediaries Services Act (FAIS).
3. Where a Financial Services Provider has been appointed, that neither the Financial Services Provider nor any representative of the Financial Services Provider is an employee or agent of the Administrator and that the appointed Financial Services Provider acts as the Investor's agent and that neither the Administrator nor any other party appointed from time to time to administer the Plan can be held liable for any act or omission of the Financial Services Provider and/or any representative of the Financial Services Provider.
4. If the appointed Financial Services Provider and/or its representative's services are terminated, that it is the Investors responsibility to immediately inform the Administrator in writing of such termination where after the Administrator will cease payment of all fees, other than accrued fees, to the Financial Services Provider.
5. All instructions to the Administrator must be signed by the Investor or the Investor's duly authorised signatory (or guardian in the case of a minor) and may not be signed by the Financial Services Provider on behalf of the Investor, except where the Financial Services Provider is appointed on a discretionary basis and proof of authority has been provided by the Investor the Administrator.
6. It is the Investor's responsibility to ensure the receipt of any instruction and/or document by the Administrator.
7. There are certain requirements in terms of the Financial Intelligence Centre Act (FICA) which need to be complied with before this investment may be processed and that these requirements have been understood by the Investor and where applicable explained to the Investor by the Financial Services Provider.
8. The Investor is not a United States Person or a resident/national in any of the UN Sanctioned countries jurisdictions or is an entity or a member of an entity, that is owned or controlled by any person or entity that is resident, located, incorporated or registered in the United States or any UN Sanctioned country nor a US person as defined in the Foreign Account Tax Compliance Act of the USA. In terms of the Financial Intelligence Centre Act, 2001, the Insurer or the FSP/ Representative will require a certified copy of the Investor's identity document/passport, appropriate proof of the Investor's current residential address, together with certain personal and financial information. The information required will vary depending on the nature of the investor. The investor further acknowledges that, the Administrator will not be permitted to remit the proceeds of any sale or distribution until acceptable identification is provided. The investor also acknowledges that the money which he is investing is not derived from the "proceeds of unlawful activities", as defined in the Prevention of Organised Crime Act (POCA)
9. To receiving reports from the Administrator on a regular basis.
10. Online services are provided to Investors on a continual basis where Investors apply for such services from the Administrator.
11. Where the value of the investments held under the Plan at any time is less than R1000, that the Administrator reserves the right to cancel the Plan without informing the Investor and/or where applicable, the appointed Financial Services Provider, and refund the amount to the Investors bank account recorded on this form.
12. Where the Investor has appointed a Financial Services Provider, the Investor agrees that the Financial Service Provider is able to access the Investors information continuously via electronic means made available by the Administrator.

Fees and Charges

Please take special care in understanding how the financial advice and a administrative fees differ from each other, how they are applied and subsequently deducted from this investment.

Initial advice fee

Financial advice fees may or may not be integrated into the structure of the underlying investment instrument. Please read the product marketing material carefully and confirm the fees with the financial services provider you have appointed in this application form.

Administration fee

Administration fees may or may not be integrated into the structure of the underlying investment instrument. Please read the product marketing material carefully and confirm the fees with the financial services provider you have appointed in this application form.

Investment Management Fee

Where applicable. Please read the product marketing material carefully and confirm the fees with the financial services provider you have appointed in this application form.

ANNEXURE A

ACTING ON BEHALF OF AN INVESTOR

This form must be completed where a natural person (who is not a registered FSP and is not providing advice or financial services to the investor) is acting on behalf of the investor (eg parent or legal guardian of a minor).

SECTION 1: DETAILS OF THE PERSON ACTING ON BEHALF OF THE INVESTOR

Title Mr Ms Mrs Dr Prof The Hon

Name

Surname

Date of Birth (ddmmyy)

Identity/Passport Number

Nationality

Relationship

Residential Address

Postal Address

Cell Phone Number

Other Contact Number

Email Address

Are you or any controlling person associated with this investment a US citizen or US residency? Yes No

Are you a tax resident of another country other than South Africa? Yes No

If yes, please complete the below section

Countries of Citizenship

Passport Number

Tax Information

If you are a resident in the US you must also complete and return an Internal Revenue Services ("IRS") W-9 form, available on the www.irs.gov, and include any tax residencies in the table below:

Countries of Tax Residency

Tax Number

DECLARATION

I confirm that all information provided herein is true and correct and that I have read and understood the contents of this form.

I confirm that I am authorised to act on behalf of the investor. (e.g. parent, legal guardians, etc)

I agree to notify the administrator immediately if information on this change.

I am aware that the administrator is obliged to provide the South African Revenue Services (SARS) with certain information when you transact with them. SARS will in turn pass the information to the Internal Revenue Services (IRS) of the USA.

_____ Date (ddmmyyy)

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Signature

Print Initials and Surname
